



## Fleetville Diaries Committee Agenda

August 1st 2011

40 Arthur Road 7.30pm

**Present: Mike Neighbour, Lorraine Hammond, Peter Elliott, Liz Bloom**

1. Last meeting's minutes
  - Discussion about next year's members' subs continued. It is estimated that expenses could be as much as £504: room hire £144, website £10, stationery £200, insurance £25, refreshments £25, speakers £100. It was agreed that £2 per meeting or £20 per year would go some way to meet these costs. Other costs such as those for archiving and technical equipment would be met from any funds we are granted from county or heritage lottery funds.
  - Peter has costed up archiving materials: polyester pockets at £50 per 100, and box files at perhaps £100 for 20.
  - Lorraine has costed equipment:
    - LCD Projector Nobo Meeting Room Projector +free Nobo 4:3 screen £516.00 (other projectors vary from £286 to £700 depending on manufacturer)
    - \* Mahler-Hayley MH Folding display board 8frame kit complete with carrying bag £215.00
    - \* Pack of Post-it notes (12 pack) £16.00
    - \* 1 box Staples A4 multi-use quick pack printing paper (2500 sheets) £35.00
    - \* Inkjet cartridges Black £25.00 Colour £25.00Mu
    - \* Staples Black pencils HB 50 pack £11.00
    - \* Papermate stick Biro medium 50 pack £10.00
    - \* Staples highlighter pens assorted 12 pack £5.00
    - \* Bic permanent markers black 12 pack £12.00
  - *Liz to confirm the booking of a room with an LCD projector in the CC for August 25<sup>th</sup>.*
  - A conference of local history groups in the St Albans area has been fixed for October 22<sup>nd</sup> 2011 at Verulamium Museum. Key speaker Dr Mark Freeman.
2. Completion of NatWest bank account details
  - Mike, Peter and Liz have completed the NatWest application form to be signatories of the FD bank account. Acceptance by the members will be sought at the AGM in October.
3. Forthcoming FD meeting schedule
  - The AGM will be on October 27<sup>th</sup> 2011 - after the photo fair.
  - Sue Flood, county archivist, will be the guest speaker on November 24<sup>th</sup> 2011. Thanks to Peter for fixing this up.
  - On January 26<sup>th</sup> 2012, there will be a reminiscences session called *The Best Days of Our Lives* – about our school days. *Liz to publicise all these events.*
4. Next FD walk route for Sept 24<sup>th</sup>

Mike's plan is to start from the CC, down to Hatfield Road, up Lower Woodstock, up Eaton, back along Brampton, along Blandford, in the cemetery, finishing up outside CAMRA. *Liz to pace out the walk and look for stopping places. Numbers will be strictly limited to 25. Posters will be displayed in Fleetville.*
5. Next meeting – Mike and Liz to confer on the guided walk on a day TBA.

