

FLEETVILLE DIARIES

ACTION PLAN 2018

(FD = Fleetville Diaries, → = 'up to'.)

Target	Actions	Who?	Time scale	Success Criteria	Costs	Benefits
PROJECT 1 IT TRAINING: WEBSITE AND GRAPHIC DESIGN	<ul style="list-style-type: none"> Create new website design format based on Herts Memories sites Identify new person to run website. Organise a meeting with Keith Robertson regarding website options. Identify members who would like to know how to use PowerPoint as an aid to presenting their research to others. Organise 2 to 3 dates for PowerPoint training with Computer Friendly 	LB & RH, AMK	Nov 2019 →	<ul style="list-style-type: none"> Website up and running. 'Hits' monitored. At least 2 members are confident with PowerPoint 	£12 pp fee Room hire £30	<ul style="list-style-type: none"> Centre for exchange of information. Places Fleetville's local history on the map. Members able to create presentations and exhibitions of their work.
PROJECT 2 PUBLICITY	<ul style="list-style-type: none"> Create a Wikipedia page for Fleetville to include as many links as possible. Create a Facebook page for FD Create a one-off FD brochure Approach UH History Hub with a view to publishing a Camp View Road booklet 	MN, RH, Jo Bates, AMK	April 2018 →	<ul style="list-style-type: none"> FD better known in the county. Improved FD membership. 	£300	<ul style="list-style-type: none"> Links with a range of related Wikipedia pages. Wider access to possible contributors, local history groups and individuals.
PROJECT 3 DIGITAL ARCHIVES HANDOVER PROTOCOL	<ul style="list-style-type: none"> Analyse Community Archives guidance on archiving materials Attempt to begin to build a spreadsheet record of our digital records 	LB	Nov 2018	<ul style="list-style-type: none"> Archives protected for museum use. 	None	<ul style="list-style-type: none"> More material available to local history researchers in the community.
PROJECT 4 FREDERICK SANDER GRAVE RESTORATION	<ul style="list-style-type: none"> After receiving a response from Burgess Funerals (who might get involved), plan and cost out project to Nov 2018 Create a crowd funding page. Contact orchid growers worldwide with a view to their making donations. Attempt to finish the work on the grave. Invite family members and local people to an 'opening'. Create a Frederick Sander/Henry Moon exhibition in time for the opening. 	LB DG & TS	Nov 2018 →	<ul style="list-style-type: none"> Headstones repaired or replaced. Cleaning completed Inscriptions clear to read. Costs covered 	£1,596	<ul style="list-style-type: none"> Frederick Sander is fittingly celebrated.
PROJECT 5 BALLITO	<ul style="list-style-type: none"> Put together a rough collection of data so far in our collections. Poster and newspaper publicity to encourage local people to bring images, newspaper articles, artefacts and memories about Ballito to events in 2018. Use Larks in the Parks and the garden party for gathering data. 	All members	Nov 2018 →	<ul style="list-style-type: none"> More members actively engaged in research. Increased interest from other history groups and local people. 	Printing £40	<ul style="list-style-type: none"> Community and social involvement is good for people. More material available to local history researchers in the community.
PROJECT 6 Street History	<ul style="list-style-type: none"> Identify a road to research as part of the 'Right Up Our Street' series. Identify sub group - to include non-committee members. Agree on a focus for this research. Arrange a data gathering event in 2019. 	All committee members	April 2019	<ul style="list-style-type: none"> Greater involvement of FD members. A coherent collection of otherwise unrecorded data. 	Printing £100	<ul style="list-style-type: none"> Community and social involvement is good for people. More material available to local history researchers in the community.