

FLEETVILLE DIARIES

ACTION PLAN 2011 - 2012

(FD = Fleetville Diaries, → = 'up to'.)

Target	Actions	Who?	Time scale	Success Criteria	Resourcing costs	Funding	EVALUATION October 2012
Consolidate our status as an unregistered constituted community group.	<ul style="list-style-type: none"> • Constitution gains official vote of approval from members. • Bank account details gain approval of members. • Insurance cover taken out. • Continue CVS membership. • Submit Big Lottery Fund bid • Investigate the need for insurance cover. 	Members LB PE LH MN	→ Dec 2011	<ul style="list-style-type: none"> • Constitution accepted at CVS. • NatWest accepts application and FD funds in bank account. • Members taking advantage of CVS training/conference opportunities. 	<ul style="list-style-type: none"> • Insurance £200, if required • CVS annual membership £20 	Income from subscriptions and entry charges.	
Public Awareness of FD in St Albans	<ul style="list-style-type: none"> • Produce a 2-fold take-away leaflet to display in MoSTA, Tourist Information Office and libraries . • Book display space in the Central and Marshalswick branch libraries . • Possibly establish e-links with local council and county-wide websites. 	LH PE MN LB	→ Oct 2012	<ul style="list-style-type: none"> • Greater number of contacts from people with Fleetville information contacting FD members. • Higher numbers at FD events. 	Printing £129	From entry charges at meetings and events	
Change in membership conditions to introduce a 2-option membership subscription structure:	<ul style="list-style-type: none"> • £10 annual membership subscription with free/reduced admission to most FD events. • Casual participants pay variable entry fees. 	LH PE MN LB	→ Oct 2011	<ul style="list-style-type: none"> • Members are happy to accept terms. 	None		
Charging Policy to fund incidental expenses such as room hire, stationery and printing.	<ul style="list-style-type: none"> • A charge of £2 to be made at meetings and guided walks. • Other one-off events will attract a variety of charges dependent on cost. • Investigate commercial ways of creating an income. 	LH PE MN LB	On-going → Oct 2012	<ul style="list-style-type: none"> • All events are fully booked. • Meetings attract at least 15 members. • Report written on further ways we can fund ourselves. 	None		
Work with other Local History Groups to develop a cohesive approach to information sharing, archiving, community outreach and training.	<ul style="list-style-type: none"> • Sign up to the St Albans and District Local History Network • FD is represented and active at all meetings. • FD members active in any joint projects. 	LH PE MN LB	→ Oct 2012	<ul style="list-style-type: none"> • At least 3 shared events attended by FD reps. 	None		
Project 1 Fleetville – Home from Home Build a collection of oral histories to celebrate the multi-ethnic nature of Fleetville	<ul style="list-style-type: none"> • Re-establish contact with Verulam School and Fleetville Juniors to recruit interview technicians. • Establish contact with ethnic groups through community centres, CVS, schools and religious centres: African/Caribbean, Moroccan/North African, Bangladeshi, Pakistani, Mauritian..... • Arrange to speak at meetings and social gatherings. • Organise small group interviews . • Target of 10 interviews with transcriptions completed and on the FD website. • Present exhibition at MoSA, libraries, conferences, community centres, community events, other history groups and places of worship. • Presentation to Community Archives annual conference. 	LB	→ Aug 2012	<ul style="list-style-type: none"> • 10 transcribed interviews, with photographs, on FD website. • Greater ethnic mix evident at FD events. • High level of satisfaction recorded in feedback material. • Special multi ethnic event held for interviewees and families. • Contacts made with other local history groups who wish to do same. • Request to speak at Community Archives Conference accepted for 2013. 	LCD display projector £500. Printer paper £30 Printer cartridges £120 Mounting board £100 Exhibition stand £250 A1 carry case £50 Spray mount £30 Various small stationery items £60 Acrylic leaflet stands £20 Publicity banners £200 Leaflet printing £100	Big Lottery Community Fund or St Albans City & District Community Grants Fund application to be made for £1500	

Project 2 Consolidate and further develop the guided walks programme.	<ul style="list-style-type: none"> • 5 separate guided walks, representing Fleetville's industry, residential growth, leisure, death and retailing. • With guide maps, written notes and risk assessments in place. 	MN LB	→ June 2012	<ul style="list-style-type: none"> • All 5 guided walks run in 2012. • Full attendance on all walks. • Guided walk packs complete and stored, ready for use in 2013. 	Laminating pouches £7. Printing £5	<ul style="list-style-type: none"> • Income from event 	
Project 3 Members' Histories	<ul style="list-style-type: none"> • Encourage members to record their own Fleetville story, in whatever format they wish. • Encourage one or more individuals/groups to develop their own projects. 		→ Oct 2012	At least 3 new personal accounts on the website.	None		
Project 4 The Best Days of Our Lives Continue with oral history interviews of those who have grown up in Fleetville.. The theme will be a focus on school life in Fleetville.	<ul style="list-style-type: none"> • Interview and transcribe oral accounts of school life. • Place transcriptions on the website. • Advertise for photographs of school life in Fleetville. • Advertise for written accounts of school life. • Trawl the library and MoSA archives for evidence of school days in Fleetville • Mount images and transcriptions for exhibition. • Exhibitions will be presented at the Fleetville Festival in March 2012 and at Larks in the Parks in June 2012. 	LB MN	→ March 15th 2012	<ul style="list-style-type: none"> • At least 6 interviews on website • High level of interest at the exhibitions. • FD attracts greater numbers to events and meetings. 	None		
Continuation of schools community participation.	<ul style="list-style-type: none"> • Respond positively to requests from schools to participate in projects. • Look for ways in which we can prepare materials for schools to use on a regular basis. • Complete the interpretation board for the Rec. 	All me mbe rs MN	→ Oct 2012	<ul style="list-style-type: none"> • Participated in at least 2 school-based projects. • Interpretation board in place on Rec. 	None		